



OPT-OUT REQUEST FORM

IMPORTANT:

You have various rights under the *Personal Information Protection and Electronic Documents Act* (PIPEDA), including a right of opting out of RUGBY CANADA from using your personal information for purposes other than RUGBY CANADA programs. If you wish to opt out of Rugby Canada from using your personal information for any of the purposes you have already consented to, we ask that you complete this form so that we have a written record of your required. We will, upon verification of your identity, no longer use your personal information for the purposes listed herein.

If you have any further questions about our privacy policies and procedures, or your rights under applicable laws, please contact RUGBY CANADA's Privacy Officer, at privacy@rugby.ca.

After you complete and sign this form, please email to privacy@rugby.ca.

We will make every reasonable effort to no longer use your personal information for the purposes listed herein within 7 days from the receipt of the completed Opt-out Request Form.

PERSONAL INFORMATION

DATE: Parent Guardian Member
FIRST NAME: **MIDDLE NAME:** **LAST NAME:**
ADDRESS: **CITY/TOWN:** **PROVINCE:**
POSTAL CODE: **EMAIL:** **PREFERRED CONTACT METHOD**
PHONE NUMBER: **CELL NUMBER:** Telephone Email Mail

Please describe the purposes for which you no longer wish your personal information to be used for. Please be aware that the withdrawal of your consent may have implications which will be described to you by the Chief Privacy Officer.

DECLARATION:

I DO HEREBY CERTIFY THAT:

- I am the person as identified herein or the legal guardian/parent of the person identified herein;
- I have reached the age of majority in my jurisdiction of residence;
- All the information set out in this form is true and correct, as of the date on which this form is signed; and
- This declaration is a true and accurate statement of the facts contained herein.

DATED: **NAME:** **SIGNATURE:**

FOR INSTITUTION USE ONLY:

DATE RECEIVED: **COMMENTS:**
INTAKE WORKER:
DATE OF RESPONSE: **COMMENTS:**
EMPLOYEE RESPONDING:

The Personal Information that is contained on this form is collected pursuant to the Personal Information Protection and Electronics Documents Act and will only be used to respond to your request. If you have any questions in regards to this collection, please contact RUGBY CANADA's Privacy Officer.